



**TOWN OF ASHBURNHAM**

Office of the Building Commissioner  
Town Hall – 32 Main Street  
Ashburnham, Massachusetts 01430

Richard C. Reynolds  
Building Commissioner

Permit No. \_\_\_\_\_

**APPLICATION FOR INSTALLATION AND INSPECTION OF  
SOLID FUEL BURNING APPLIANCES, CHIMNEYS,  
ROOM HEATERS AND/OR CENTRAL HEATING**

TYPE OF STOVE OR CHIMNEY: \_\_\_\_\_

DATE: \_\_\_\_\_

NAME: \_\_\_\_\_ TELEPHONE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CONTRACTOR: \_\_\_\_\_ LICENSE # \_\_\_\_\_

LOCATION OF SOLID FUEL BURNING DEVICE: \_\_\_\_\_

**PERMIT FEE: \$30.00**

\_\_\_\_\_  
SIGNATURE OF APPLICANT

FOR BUILDING DEPARTMENT USE ONLY:

INSPECTION MADE: \_\_\_\_\_

\_\_\_\_\_

COMMENTS: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

CERTIFICATE ISSUED: \_\_\_\_\_

DATE: \_\_\_\_\_

\_\_\_\_\_  
COMMISSIONER OF BUILDINGS

**NOTE: All solid fuel stoves must have outside combustion air**



Town of Ashburnham  
Building Department  
32 Main Street  
Ashburnham, MA 01430  
Ph 978-827-4100 ext.117  
Fx 978-827-4105

**For Office Use Only**  
**Check** \_\_\_\_\_ **Permit No.** \_\_\_\_\_  
**Fee Paid** \_\_\_\_\_  
**Date Issued** \_\_\_\_\_  
**Building Official Signature** \_\_\_\_\_

## APPLICATION TO INSTALL A SOLID FUEL BURNING APPLIANCE

Includes but not limited to, room heaters, stoves, fireplace inserts, furnaces, boilers; see 760 CMR 6007

### SITE INFORMATION

Name \_\_\_\_\_ Property Address \_\_\_\_\_

**ASSESSOR'S PARCEL ID NUMBERS** Map \_\_\_\_\_ Block \_\_\_\_\_ Lot \_\_\_\_\_ # of Dwellings 1 or 2

**ZONING DISTRICT** Single Family \_\_\_\_\_ Rural Residential \_\_\_\_\_ General Residential \_\_\_\_\_ Other \_\_\_\_\_

### DESCRIPTION OF PROPOSED WORK

Check all applicable:

#### Fuel Type

\_\_\_\_\_ Wood  
\_\_\_\_\_ Pellet  
\_\_\_\_\_ Coal  
\_\_\_\_\_ Other \_\_\_\_\_  
\_\_\_\_\_ Multi-Fuel

The following information can be found on metal label on appliance.

Stove/Fireplace Manufacturer \_\_\_\_\_  
Model Name/Number \_\_\_\_\_  
Testing Laboratory Number \_\_\_\_\_  
Testing Label Number \_\_\_\_\_

Required Clearances (according to manufacturer or diagram)

Front or Side door \_\_\_\_\_ inches  
Side (no door) \_\_\_\_\_ inches  
Rear \_\_\_\_\_ inches  
Above Top \_\_\_\_\_ inches

#### Appliance Type

\_\_\_\_\_ New  
\_\_\_\_\_ Used  
\_\_\_\_\_ Stove  
\_\_\_\_\_ Manufactured Fireplace/Insert  
\_\_\_\_\_ Masonry Fireplace  
\_\_\_\_\_ Circulating (has blower)  
\_\_\_\_\_ Radiant (no blower)

Hearth Material (Min 1hr. Fire Resistance) \_\_\_\_\_  
Subfloor Material at Hearth (Non-Combustible) \_\_\_\_\_  
Min. Hearth Dimensions (see mfg. or diagram) \_\_\_\_\_  
Wall Protection Material \_\_\_\_\_

Flue Collar Diameter (on appliance) \_\_\_\_\_ inches  
Flue Diameter \_\_\_\_\_ inches  
Flue/Chimney Height \_\_\_\_\_ feet

#### Chimney/Flue Venting Type

\_\_\_\_\_ New  
\_\_\_\_\_ Existing  
\_\_\_\_\_ Masonry Chimney  
\_\_\_\_\_ Relined Chimney  
\_\_\_\_\_ Metal Chimney  
\_\_\_\_\_ Direct Vent

Flue Cap Type/Material \_\_\_\_\_

Mfg & Type of metal lining, flue or vent \_\_\_\_\_

Are any other appliances attached to the stove flue? Yes No

**Brief Description of Proposed Work:** \_\_\_\_\_

**Stove Dimensions** Height \_\_\_\_\_ inches Length \_\_\_\_\_ inches Width \_\_\_\_\_ inches

**ESTIMATED CONSTRUCTION COSTS:** Cost of project, including cost of solid fuel burning appliance, any related venting/chimney parts and materials, hearth/surround materials, related carpentry materials, electrical work (req. separate permit and licensed electrician), and labor for all of the above:

\$ \_\_\_\_\_ Building Permit Fee \_\_\_\_\_

**WORKERS' COMPENSATION INSURANCE AFFIDAVIT (MGL c. 152 s25C (6))** Workers' Compensation Insurance Affidavit must be completed and submitted with this application. Failure to provide this affidavit will result in the denial of issuance of the building permit.

**Signed Affidavit Attached** Yes No

**CONSTRUCTION SERVICES:****Licensed Construction Supervisor**

\_\_\_ Not Applicable, See Below

Name \_\_\_\_\_

Phone \_\_\_\_\_

Address \_\_\_\_\_

CS License # \_\_\_\_\_ Exp \_\_\_\_\_

Licensed Construction Supervisor Signature \_\_\_\_\_

**Registered Home Improvement Contractor**

\_\_\_ Not Applicable, See Below

Name \_\_\_\_\_

Phone \_\_\_\_\_

Address \_\_\_\_\_

HIC # \_\_\_\_\_ Exp \_\_\_\_\_

Reg. Home Improvement Contractor Name \_\_\_\_\_

**Complete this section if Licensed Construction Supervisor does not sign permit application::** The current exemption for "homeowners" was extended to include **owner-occupied one or two-family dwellings**. It allows such homeowners to engage an individual for hire who does not possess a construction supervisor's license, provided that the homeowner acts as supervisor. (State building Code 7<sup>th</sup> Edition, Section 5108.3.5.1 Exception) Definition of Homeowner: Person(s) who owns a parcel of land on which he/she residing or intends to reside on which there is, or is intended to be, a one or two- family dwelling, attached or detached structures accessory to such use and/or farm structures. A person who constructs more than one home in a two-year period shall not be considered a homeowner. The undersigned "homeowner" assumes responsibility for compliance with the State Building Code, the City of Gardner Building Dept. inspection requirements, and all other applicable codes, by-laws, rules and regulations.

\_\_\_\_\_ Homeowner Signature \_\_\_\_\_

**Complete this section if Registered Home Improvement Contractor does not sign permit application:**

MGL c. 142A requires that the "reconstruction, alteration, renovation, repair, modernization, conversion, improvement, removal, demolition, or construction of an addition to any pre-existing owner-occupied building containing at least one but not more than four dwelling units... or to structures which are adjacent to such residence or building" be done by registered contractors, with certain exceptions, along with other requirements.

I hereby certify that Home Improvement Contractor Registration is not required for the following reason(s)

- \_\_\_ Work excluded by law  
 \_\_\_ Job under \$100 0  
 \_\_\_ Building not owner-occupied  
 \_\_\_ Building does not contain 1-4 dwelling units  
 \_\_\_ Owner pulling own permit  
 \_\_\_ Other (Specify) \_\_\_\_\_

Notice is hereby given that owners pulling their own permit or dealing with unregistered contractors for applicable home improvement work do not have access to the arbitration program or guaranty fund under MGL c. 142A

\_\_\_\_\_  
 Signature of Owner/Agent

**PROFESSIONAL DESIGN AND CONSTRUCTION SERVICES:** Buildings & structures containing more than 35,000 cubic ft of enclosed space (including bsmt) are subject to Construction Control pursuant to 780 CMR 116. Applications for Building Permits associated with such structures shall be accompanied by a Construction Control Affidavit and an attached list of names, addressed, phone numbers, signatures, registration numbers, and expiration dates for all registered architects and registered engineers involved in the project.

**PROPERTY OWNERSHIP/AUTHORIZED AGENT:**

Owner of Record \_\_\_\_\_

Phone Number \_\_\_\_\_

Mailing Address \_\_\_\_\_

Authorized Agent \_\_\_\_\_

Phone Number \_\_\_\_\_

Mailing Address \_\_\_\_\_

**OWNER AUTHORIZATION:** Complete this section if owner's agent or contractor applies for building permit.

I, \_\_\_\_\_, as owner of the subject property hereby authorize \_\_\_\_\_ to act on my behalf in all matters relative to work authorized by this building permit application.

\_\_\_\_\_  
 Owner Signature

\_\_\_\_\_  
 Date

**OWNER/AUTHORIZED AGENT DECLARATION:**

I, \_\_\_\_\_, as owner/authorized agent hereby declare that the statements and information on the foregoing application are true and accurate, to the best of my knowledge and belief.

Signed under the pains & penalties of perjury.

\_\_\_\_\_  
 Print Name

\_\_\_\_\_  
 Signature of Owner/Agent

\_\_\_\_\_  
 Date

